

## **US Commission for the Preservation of America's Heritage Abroad SHUTDOWN PLAN**

In the event of a lapse of appropriations, the Commission for the Preservation of America's Heritage Abroad will, during not more than four hours the next business day, suspend all activities that would obligate appropriations with the following exceptions, providing notifications to suppliers and others as necessary.

- \* Individuals accessing the Commission's Website would see a notice that the site is unavailable during the shutdown and that the Commission might not be able to respond to inquiries until appropriations are enacted, using funds necessary for orderly shutdown.
- \* Similarly, individuals calling the Commission's phone number would receive a message saying that the Commission might not be able to respond during the period of the shutdown.
- \* The Commission would continue to incur obligations to the Federal Protective Service for security related to the Commission office, using appropriated funds to protect property.

The Commission has one paid federal employee. This individual would be furloughed during the shutdown. In addition, Commission operates with one full-time and one part-time contract workers. The services of the contract personnel would be reduced to a minimal number of hours.

The personnel and any other essential obligations would be paid for with unappropriated funds unless there are funds previously obligated for these contracts. Pursuant to law, the Commission receives donations for its cultural site preservation projects overseas. Longstanding policy is to use those funds exclusively for implementation of projects without charging administrative expenses but, if there were no appropriated funds, imperative, related expenses would have to be covered. Payments would be tied to ongoing projects only. This would have the complication of affecting project budgets but the Commission would only incur minimal, absolutely essential expenses.

If the funding hiatus were to extend for long enough to affect other recurring obligations not covered above, the personnel paid with unappropriated funds would terminate services before further obligations are incurred.